

## **Guidelines for recognition of extracurricular activities in PhD and clinPhD studies**

Extracurricular activities (e.g., participation in relevant congresses or training events) may be counted as coursework by the governing body upon proposal by the student and approval by the program coordinator. This is done on the basis of ECTS points.

Since an ECTS point is defined as the student's total workload of at least 25 hours, the following is stipulated:

The basis for calculating ECTS points is the duration of the event, with one day (of a congress or relevant training event) being estimated as 6 hours.

Example: A student attends a three-day conference from Feb. 17–19. The total creditable time in this case is 18 hours, resulting in a credit of 0.75 ECTS points.

If the student makes a contribution to the conference in the form of a paper or a poster presentation and this is substantiated, it can be assumed that a corresponding amount of preparation time was involved (preparing materials for the poster, time for rehearsal, etc.). In such case, an additional 0.5 ECTS points will be credited.

Example: A student takes part in a three-day conference from Feb. 17–19 and presents data in the form of a poster. The total creditable time for attendance is 18 hours, resulting in a credit of 0.75 ECTS points; the poster presentation yields an additional 0.5 ECTS points. Thus, a total of 1.25 ECTS points will be credited.

The governing body may deviate slightly from this calculation method in justified individual cases.

Ao. Univ.-Prof. Dr. med. univ. Wolfgang Prodingler, MME (Bern)  
Executive Vice President for Teaching and Study Matters